

AT THE MEETING OF THE BOARD OF DIRECTORS OF THE WILLIAMSBURG AREA TRANSIT AUTHORITY (WATA), HELD ON THE 18th DAY OF JANUARY 2023, AT 10:00 A.M. IN THE STRYKER CENTER, CITY COUNCIL CHAMBERS, 412 N. BOUNDARY STREET, WILLIAMSBURG, VIRGINIA 23185.

A. CALL TO ORDER

Chair Paul Holt called the January 18, 2023 meeting of the WATA Board of Directors to order at 10:00 A.M. where a quorum was established. Mr. Holt called the roll.

B. ROLL CALL

Members of the Board Present:

Paul Holt, James City County
Tim Cross, York County
Sarah Jones, CWF
Denise Kirshbaum, James City County
Michele DeWitt, City of Williamsburg
Bill Horacio, William & Mary
Steven Hennessee, DRPT

Others Present:

Ricky Angueira, Jarrett Walker and Associates
Rob Case, HRTPO

Staff Present:

Iyanla XO, Marketing and Admin Specialist
Tim Sullivan, Budgets and Grants Specialist
Ben Goodill, Acting Director of Planning and Admin
Karen Davis, Director of Operations

Absent:

Mark Bellamy, York County

C. PUBLIC COMMENT

As no one from the public was present, Mr. Holt closed this section of the meeting.

D. BOARD MINUTES

Mr. Holt asked for a motion for approval of the minutes from December 21st, 2022. The Board voted in favor of the motion. Mr. Cross, Ms. Kirschbaum, and Mr. Hennessee abstained from the vote, as they were not present at the December 21st meeting.

E. REPORTS

1. Executive Director Report

There was no reading of the report, as the Interim Executive Director, Sanford Wanner was not present at the meeting.

2. Amenities Guide Presentation

Mr. Goodill gave a presentation on WATA's amenities guidelines. The presentation went over specifics on how WATA determines what amenities such as shelters, benches, and trash cans certain stops can and will receive and the process to solicit the amenities.

3. Jarrett Walker and Associates Presentation

Ricky Angueira gave a presentation to update the Board on the results from the survey WATA did in the public engagement phase of the Transit Strategic Plan. He quickly overviewed the material discussed in his original presentation and then went into the results.

The survey was taken by 163 participants. Most of the participants agreed with WATA heading towards ridership-based service, specifically 65% of services catered to ridership, and 35% catered towards coverage. The Board agreed with the public, saying putting more focus on ridership is the way to go.

Mr. Horacio asked how WATA's paratransit services will be affected by the ridership or coverage concepts. He also asked if micro-transit services are something WATA could investigate in the future. Mr. Angueira said with the ridership concept, WATA's ADA service area would stay the same. The coverage concept would expand the ADA service area. JWA will have to look into the additional funding and costs for either concept. In terms of micro-transit, he said he would have to look at ridership numbers in different places to get an idea of if any of WATA's existing ADA services could be replaced with micro-transit.

Mr. Angueira asked the Board if they would like to decide at this meeting which concept they would like to choose. The Board agreed to wait until the February meeting to make a final decision.

F. UNFINISHED BUSINESS

There was no Unfinished Business.

G. NEW BUSINESS

1. Amendment To The WATA BOD Calendar – *Proposed Resolution #R23-19*

Mr. Holt said WATA needs to add three additional Board meetings to the FY2023 calendar. These meetings will be dedicated to the hiring of the new Executive Director.

With there being no further discussion, Mr. Holt asked for a motion to approve the resolution. Ms. DeWitt made the motion and the Board voted in favor of the resolution.

RESOLUTION #R23-19

AMENDMENT TO THE WATA BOD CALENDAR

WHEREAS, Williamsburg Area Transit Authority (WATA) Executive Direct resigned effective October 2022;

WHEREAS, WATA hired Baker Tilly to lead the hiring process;

WHEREAS, the process requires the Board of Directors to schedule three (3) additional meetings which will be used as part of the applicant interview and selection process;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Williamsburg Area Transit Authority, hereby adds the following meeting dates and times to its calendar:

February 8th, 2023 – 1:30 pm

Quarterpath Recreation Center, 202 Quarterpath Rd, Williamsburg, VA 23185

March 3, 2023 – 8:30 am

James City County Law Enforcement Center, 4600 Opportunity Way, Williamsburg, VA 23188

March 8, 2023 – 1:30 pm

Quarterpath Recreation Center, 202 Quarterpath Rd, Williamsburg, VA 23185

H. Board Requests

Mr. Holt asked if Mr. Goodill can bring a detailed timeline of WATA's current and new projects for this year. Mr. Goodill said he would.

I. ADJOURNMENT

There being no further business, Mr. Holt requested a motion to adjourn the meeting to February 8th, 2023. Ms. Kirshbaum made the motion and the Board voted in favor of the motion. The meeting was adjourned at 11:32 a.m.